

Regular Borough Council Meeting

July 5, 2011

The Regular Meeting of Souderton Borough Council, held on Tuesday, July 5, 2011, was called to order by Borough Council President Brian Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Junior Councillor Brian Barr
Vice-President Andrew C. Schlosser	Mayor John R. Reynolds
Councillor D. Jeffrey Gross	
Councillor John U. Young	Solicitor Charlotte Hunsberger
Councillor Steven J. Toy	Borough Manager P. Michael Coll
Councillor Preston Miller	Police Chief James P. Leary
Councillor Richard Halbom	Officer David Gale
Councillor Edward Huber	Public Works Director Seven Coll

The Invocation was given by Vice-President Andrew Schlosser, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the June 6, 2011 Regular Borough Council Meeting and June Work Sessions. A motion was made by Councillor Andrew Schlosser, seconded by Councillor Steven Toy, to approve the minutes of the June 6, 2011 Regular Borough Council Meeting and June 2011 Work Sessions as presented. The motion was approved.

Mayor John R. Reynolds presented a Proclamation honoring Junior Councillor Brian Barr on achieving the rank of Eagle Scout.

Police Chief James Leary reviewed his monthly statistical and narrative summary reports to Borough Council. Chief Leary announced that August 2, 2011 will be National Night Out in the Souderton Community Park with various displays available for the public. The Moyer Indoor/Outdoor 5K Run will be held on July 13th starting at the Community Park on Wile Avenue. Chief Leary also informed Borough Council that the final English as a Second Language class was held on June 15th. Funding for this class has been curtailed and the fall sessions may be cancelled. Chief Leary introduced Police Officer David Gale who assembled a program to educate the elderly about the growing number of fraud schemes. Officer Gale presented the highlights of his Elderly Fraud Awareness Program to members of Souderton Borough Council. This program will be given to a number of locations throughout Montgomery County.

The Borough Solicitor's report for the month of June, 2011 was distributed to Borough Council. The Borough Solicitor noted that they are working towards closing on the redevelopment revolving loan fund with Broad Entertainment for the renovation of the Broad Theater. The Borough Solicitor drafting a Proclamation for Mayor Reynolds honoring Brian Barr and they filed a municipal lien against property at 156 N County Line Road for delinquent sewer fees.

Borough Manager Michael Coll reported that the agenda only includes one item for consideration. The item seeks authorization to advertise for bids to pave certain roads. The road selected for milling and overlay include N. Fourth Street, from Summit Street to Reliance Road, East Summit Street from Second Street to Fourth Street and a third street, possibly Second Street if funding permits.

Council President Brian Goshow noted that representatives of Borough Council attended the 9th Birthday party for Avery Gallagher in the 300 block of Highland Avenue. In lieu of presents Avery Gallagher requested that donations be made to the Souderton Pool project, and presented the Borough with a total of \$130 in donations.

Mayor John Reynolds noted that the Souderton Historic District was formally placed in the National Register on June 10, 2011. Historic tax credits are now available for properties located within this district.

Consideration was given to paying the bills for the month of June, 2011.

GENERAL FUND

Association of Mayors of PA	\$55.00	Peter I. Psomiadis, DMD	\$864.00
Bricker, Landis Hunsberger, LLC	800.00	Plasterer Equipment Co., Inc	27.00
Montgomery County Treasurer	196.00	Potty Queen	372.47
Montgomery County Treasurer	105.00	PPL Electric Utilities	255.89
Souderton-Telford Main Streets	10,000.00	Richter Drafting & Office Supply	50.75
Souderton-Telford Main Streets	2,100.00	Ricoh	227.34
Montgomery County Treasurer	99.00	Shelly Enterprises, Inc	73.09
AT & T	30.10	Snjezana A. Cacovean, DMD	217.00
Bergey's, Inc.	62.24	Telford Press Printers	1,110.07
Boucher & James, Inc	2,890.32	Trumbauer's Lawn & Rec, Inc	218.70
Ches-Mont Disposal, Inc	158.84	Uninvest VISA	39.85
Clemens Uniform Rental	208.57	Verizon	51.55
Comcast Cable	45.95	Weaver & Reckner Dental Assoc	1,267.60
Cope's Garage, Inc	128.02	William Powis	127.00
D. L. Beardsley, Ltd	349.00	Souderton Area School District	40.00
Farm & Home Oil Company	969.57	Chief Randall Floyd	263.48
Freedom Systems Corp	1,031.99	Comcast Cable	208.24
Glasgow, Inc	280.00	CPR Heart Starters, Inc	400.00
Good Plumbing Heating A/C, Inc	692.08	Davidheisers, Inc	26.00
Hajoca Corporation	236.91	HAB-DLT Berkheimer	57.00
HISI	5,211.00	Independence Blue Cross	18,188.68
Keystone Health Plan East	200.10	Keystone Health Plan East	8,493.42
Landis Block & Concrete	102.95	Lansdale Police Department	300.00
Lawson Products, Inc	222.23	Maglocen	400.00
Montgomery Newspaper	158.39	Network Concepts	117.50
Netcarrier Telecom, Inc	330.21	North American Benefits Company	1,023.81
Sprint/Nextell	204.34	Potty Queen	372.47
North American Benefits Company	1,023.81	Reading Borough Police Department	59.40
Perkasie Borough Authority	500.00	Richter Drafting/Office Supply	144.04
Home Depot Credit Services	82.04	Souderton Firemens Relief Assoc	138.24
Unum Insurance Company	919.21	Temple University CJTP	59.40
Weldon Auto Parts	9.79	Unum Insurance Company	919.21
Dr. Larry J. Geller	168.00	Verizon Wireless	43.01
Jason M. Kelly	200.00	West Group	43.18
Michael C. Boraski, DMD	185.00	William Powis	98.00
Moyer and Son, Inc	2,617.74		
North Penn Water Authority	22.93		
PECO Energy	66.07	Total General Fund	\$74,344.24
PA One Call System	15.77		

SEWER FUND

Altek Business Systems, Inc	\$62.25	Moyer & Son, Inc	\$333.24
Bergey's Electric, Inc	14.40	North Penn Water Authority	131.50
CCP Industries	1,407.15	Nyco Corporation	190.00
Ches-Mont Disposal, Inc	97.68	PPL Electric Utilities	381.30
Clemens Uniform Rental	45.34	Richter Drafting Office Supply	72.58
Comcast Cable	45.95	Salvatore DeSimone	153.00
Detlan Equipment, Inc	46.00	Schaners Wastewater Products	2,319.24
ES2 Environmental Systems	2,180.53	Siemens Industry, Inc	2,057.94
Essex Service Corporation	1,374.79	Suburban Water Testing Labs	35.00
Excelsior Blower Systems, Inc	1,625.00	Swartley Brothers Engineers, Inc	281.82
Farm Bureau Garage, Inc	1,385.63	Telford Press Printers	426.15
Freedom Systems Corporation	2,195.00	Univar USA, Inc	4,203.91
Good Plumbing Heating A/C, Inc	112.50	Verizon	26.75
Hach Company	669.35	Cintas First Aid & Safety	68.98
Hajoca Corporation	41.70	Independence Blue Cross	4,683.54

HISI	1,191.00	Independence Blue Cross	124.70
J. P. Mascaro & Sons	5,664.16	Independence Blue Cross	211.75
K J Door Services, Inc	270.00	Keystone Health Plan East	2,564.70
Maryland Biochemical Co., Inc	660.02	Moyer & Son, Inc	457.00
Netcarrier Telecom, Inc	141.20	North American Benefits Co	320.63
North American Benefits Company	320.63	Precision Solutions, Inc	261.90
PPL Electric Utilities	18,428.69	Unum Insurance Company	260.98
Reuter & Hanney, Inc	1,127.50		
Home Depot Credit Services	411.30		
Unum Insurance Company	260.98	Total Sewer Fund	\$79,186.32

POOL FUND

Pepsi Beverage Company	\$530.95	Derstines	\$2,209.26
Nicole Lobley	365.00	Kathy Armitage	1,020.84
Pepsi Beverage Company	664.05	Nelson Ice Cream, Inc	1,021.40
Kathy Armitage	372.20	The Life Guard Store	1,796.10
Pepsi Beverage Company	835.60	Total Pool Fund	\$8,894.07

CAPITAL RESERVE FUND

High Peak Electrical, Inc	\$12,465.00	Landis Block and Concrete	\$7,593.28
Lederach Electric, Inc	2,400.00	Landis Block and Concrete	2,695.86
Wade Associates	2,690.00	Landis Block and Concrete	61.90
Vincent Pools, Inc	1,569.00	Lane- King of Prussia	2,038.50
Ecynbro Trucking	2,855.00	Naceville Materials	762.69
Georges Tool Rental	231.00	Prestige Fence Co., Inc	2,845.07
Hajoca Corporation	3,002.32	Home Depot	419.60
High Bridge Stone Co	5,725.50	Trout Brothers	16,978.50
Highway Materials, Inc	1,228.93	All Trades Combined, Inc	18,400.00
Jobsite Products, Inc	515.00	Ecynbro Trucking	2,520.00
Kings Landscape Nursery	4,310.75	Good Plumbing Heating	1,001.84
Hajoca Corporation	1,126.42	Shelly Enterprises	34.32
High Peak Electrical	34,385.00	Susan J. Kern	1,860.00
Highway Materials	640.44	Trout Brothers Concrete	13,635.00
Landis Block and Concrete	5,910.04		
Ridgewood Soils, Inc	21,998.00	Total Capital Reserve	\$172,236.71

SEWER CAPITAL FUND

LIQUID FUELS FUND

Blooming Glen Quarries	\$338.43	PPL Electric Utilities	\$43.15
Highway Materials, Inc	118.72	Total Liquid Fuels	\$500.30

A motion was made by Councillor Preston Miller, seconded by Councillor John Young, to authorize payment of the bills for the month of June, 2011, as presented. The motion was approved.

President Brian Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Dan Gring of Hatfield Township expressed concern over federal spending and urged members of Borough Council to pay attention to this issue.

Mary Montroy, 157 N Second Street, urged Borough Council to consider paving N Second Street which has been torn up for a few years for utility work.

There being no further public comment, President Goshow moved to the business portion of the agenda.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Preston Miller, to authorize the advertisement for bids for an in-place paving contract to be considered at the August 1, 2011 Borough Council meeting. The motion was approved.

There being no further business, the meeting was adjourned at 8:02 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – July 11, 2011 (7:00 pm- 8:50 pm)

Council Attendees: Mayor John Reynolds, Brian Goshow, Jeffrey Gross, John Young, Andrew Schlosser, Steven Toy, Preston Miller, Richard Halbom and Edward Huber. Junior Councillor Brian Barr.

Staff Attendees: Borough Manager Michael Coll, Borough Solicitor Robert Bricker, Main Streets Manager Pam Coleman and Police Chief James Leary.

BROAD THEATER PROJECT- ANCHOR BUILDING GRANT PROGRAM

The first item of discussion for the work session was a meeting between Souderton Borough and representatives from Broad Entertainment to discuss the status of financing for the Broad Theater renovation project. Broad Entertainment was represented by Charles Ebersole, Mark Clemens and Jeffrey Miller. Souderton Borough, through the efforts of Main Streets Manager Pam Coleman received a \$500,000 grant from the Department of Housing to be loaned to Broad Entertainment for the planned renovations to the theater. The construction loan must be completed by 2012. Main Streets and the Borough are permitted to retain the principal and interest payments to create a future revolving loan program for other revitalization projects. Charles Ebersole reported on the progress of completing financing for the project and anticipated construction sequences through the coming year.

Borough Solicitor Robert Bricker outlined the terms of the loan program and the lien position of the loan in respect to the Univest National Bank and Montgomery County SBA loans. Settlement on this loan is anticipated to occur by the end of the month. The loan will have a term of 10 years with interest payments only during the first year based on approved construction draws. Principal and interest will then be amortized over the remaining nine years. The interest rate will be fixed at 4% during the term of the loan.

The project has a few open items that will require further discussion, namely regarding the streetscape improvements along West Broad Street and the construction of the parking lot at Penn Avenue and Lumber Street.

1. Sanitation Committee

- a) The June, 2011 Discharge Monitoring Report was filed with no exceptions to permit discharge limits.
- b) Chief Operator Sal DeSimone will begin the required Whole Effluent Toxicity Testing (WETT) through Suburban Water testing laboratories as part of the NPDES permit renewal application to the Department of Environmental Protection.

2. Highway Committee

- a) Borough Manager Michael Coll reported that crews worked seven days a week to open the Souderton Community Pool on June 20th. Most of the critical components have been

completed, but a fair amount of construction work remains. Crews will be moved from the pool project to address alley maintenance, road patching, weeding and a few other maintenance issues.

- b) P. K. Moyer and Sons will pave the parking area on Main Street in preparation for the Borough to install the asphalt pavers, which we purchased under the County grant.
- c) Bids have been prepared for the 2011 Road Reconstruction program. The roads will include N. Fourth Street, from Summit Street to Reliance Road, East Summit Street, from Second Street to Fourth Street, and N. Second Street, from Summit Street to Fairview Avenue. Bids will be opened on Monday, August 1st at 2 pm. The bids will be tabulated with a recommendation for consideration at the August 1st Borough Council meeting.

3. Sidewalk Committee

- a) No new items were discussed.

4. Recreation Committee

- a) Borough Manager Michael Coll updated Borough Council on the status of the swimming pool construction project. Crews will return to the pool project to complete the perimeter fencing. ThinkGreen will continue to work on the interior courtyard. Borough forces will assist with the final grading of the rain gardens and ThinkGreen will complete the plantings. Borough forces will also work on completed the granite block pavers along the new sidewalk and will begin installation of the new granite block curb and new sidewalk along Wile Avenue. Most likely, the construction of the wood pergola and the shade structures will be delayed until later this fall. Construction work within the pool parking lot will also be delayed until after the pool season. The current parking lots seem to be able to accommodate most of the daily traffic for the pool. Plans to construct a larger parking lot in the Community Park may be reconsidered or phased to construct only the portion of the new lot to support the scout cabin. Further discussion on this matter will be held this fall.

5. Property Committee

- a) No new items were discussed.

EXECUTIVE SESSION

Chief Leary and Mayor Reynolds requested an executive session at 8:05 pm to consult with members of Borough Council regarding a recent police investigation. The executive session was adjourned at 8:50 pm and the work session was promptly adjourned.

Administrative Work Session – July 18, 2011 (7:00 pm-8:05 pm)

Council Attendees: Mayor John Reynolds, Jeffrey Gross, John Young, Steven Toy, Preston Miller, Richard Halbom and Edward Huber. Junior Councillor Brian Barr.

Staff Attendees: Chief James P. Leary, Borough Manager Michael Coll.

1. Police Committee

- a) John McCants, Pastor of Young Adult Ministries at Calvary Church, attended the work session to discuss plans to host a community event in the Main Street parking lot on Saturday, August 27 from 6 pm to 9 pm. The event will require the closure of the Main

Street Parking lot. There will be food concessions and music available to the public. The event was discussed with David Halliday, Jamie Allebach and the Montgomery Theater. Main Street will remain open, but some police assistance may be necessary to cross pedestrians. Borough Council endorsed the planned event.

- b) The Montgomery County Commissioners are under a federal mandate to modify the bandwidths used on their emergency dispatch communications. The recommended proposal to modify the system will require the police department to acquire new radios at an estimated cost of \$7,000 per radio. The County has offered to make the initial purchase and lease the radios back to the municipalities at a cost of \$850 per year per radio over a ten year period. Chief Leary suggested that Borough Council accept the proposal to lease the new radios. The minimum quantity needed is four radios, but a total of five radios will be more desirable.

The Montgomery County Commissioners are requesting municipalities to approve a resolution accepting the proposal and provide an estimated number of radios desired. This action will be on the August 1st Borough Council agenda.

2. Administrative Committee

- a) A request has been made by the American Legion and the Souderton-Telford Rotary Club to attend the August 1st Borough Council meeting to formally present donations for the Souderton Community Pool project. Both presentations will be scheduled at the very beginning of the meeting.
- b) The 125th Anniversary Celebration Committee is working on a number of fund raising activities. A commemorative booklet is in design and a mail campaign has been distributed to raise donations towards the book. The Committee is also looking at selling plates, mugs, shirts and other items. In order to proceed with these items, the Borough will have to assist the committee with some upfront financing which will be returned later when the items are actually sold.
- c) Motions will be prepared for consideration at the August Borough Council meeting to reappoint Roy Zeiher to serve another term on the Souderton Planning Commission and to reappoint Robert Wellington to serve another term as a member of the Souderton Industrial Development Authority.

3. Development Committee

- a) No new items were discussed.

4. Finance Committee

- a) The financial statements for the year ending December 31, 2010 were distributed to members of Souderton Borough Council. The concise balance sheet will be published in the legal section of the Souderton Independent. A motion will be prepared for consideration at the August 1st Borough Council meeting to accept the financial statements as prepared by Styer Associates.
- b) Borough Manager Michael Coll also distributed a budget comparison report as of June 30, 2011 for review by Borough Council. Generally revenue and expenditures are tracking with initial budget projections. The Borough will submit a request to Univest National Bank to draw the full \$500,000 contingency for the Swimming Pool construction project, making the total borrowing for this project at \$2,500,000.